

## CUSTOMER RESPONSIBILITIES AND CHECKLIST

### WHEN SUBMITTING NOTES:

- Be sure to print your name and your CCG Hong Kong collector or dealer membership account number (i.e. CS123456) in the space provided on the submission form.
- Provide your contact information (phone number, postal address and email address).
- Select type of submission. Choose only one: US or World.
- **Do not mix raw and holdered notes on one submission form.**
- **Select only ONE grading tier.**
- Submit each grading tier on a separate submission form. If multiple tiers are submitted on the same form, PMG will charge a \$10 adjustment fee.
- Submit the following on separate submission forms: Fancy Serial Numbers (e.g. 88888888, 123123, 12344321), Errors, Oversize Holders and Custom Holders.
- Notes must be listed on the submission form with the proper catalog number.
- For regular submissions, list each note on a separate line. For bulk submissions, list each catalog number on a separate line. Do not list more than 50 regular note submissions or 100 bulk note submissions per form. If you are submitting notes under the same tier and run out of lines, use additional submission forms as necessary and staple them together.
- Include the declared value of each line item and total at the bottom of the form.
- If you are requesting a Pedigree, print clearly and legibly on the corresponding line in Box 14. For example, if you want all caps, print the pedigree in all caps.
- If you have an CCG Hong Kong Collector member credit, **you must still provide a method of payment** to be used for any amount due above the member credit.
- Place only one note per sleeve for regular submissions or ten notes per sleeve for bulk submissions.
- Unless requested otherwise by the customer on the submission form, PMG will generally encapsulate notes in the smallest possible holder if doing so allows them to fit in one of PMG's standard holder sizes. For example, a vertically oriented note will be encapsulated in a horizontally oriented PMG standard holder if it will fit. Notes that require the PMG Oversize Holder or Custom Holder will generally be encapsulated according to the note's orientation.
- Place raw notes into non-PVC plastic sleeves. Use larger sleeves for larger notes. Notes should insert easily into sleeves. Placing a note in a sleeve that is too small may result in damage to the note. Remove all other packaging before placing a note in a sleeve. **Do not cut, tape, staple or glue sleeves as that may damage a note.**
- If submitting holdered note(s) that will need to be removed from their holder(s), complete and include the Consent to Remove Note(s) From Holder(s) Form.
- Package your notes in the order that they are listed on the submission form.
- **Sign and return all required forms with your submission.**
- **You must schedule an appointment to drop off or pick up submissions.**
- Please call (+852) 2115 3639 or email Service@PMGnotes.hk to schedule an appointment.
- If you choose to submit to a PMG on-site grading event, additional fees will apply. Please check PMGnotes.hk/events for more information.
- If you choose to have your notes graded by PMG in the US, fees include roundtrip shipping and insurance between CCG Hong Kong and PMG headquarters in the US.
- There are three options to take delivery of your submission once it is completed:
  1. You can schedule an appointment to pick up your notes at CCG Hong Kong's office.
  2. You can request that CCG Hong Kong ship your notes back to you.
  3. You can organize your own return shipping. In this case, you will need to provide CCG Hong Kong with all of the necessary information, including the return shipping label and pick up date. **Please contact CCG Hong Kong in advance to coordinate the pick up date. If you organize your own return shipping it will NOT be insured by CCG Hong Kong and the risk of loss or damage during shipment will be assumed by you.**
- See additional information on the back of this page.

Turnaround times are approximate and are not guaranteed.

### ALL FEES ARE IN US DOLLARS.

Fees are subject to change. For all current fees visit [PMGnotes.hk/services](https://PMGnotes.hk/services)

### PLEASE FILL OUT THE FORM IN ITS ENTIRETY.

**Note: Box 3 must be acknowledged with a signature in order to process your order. Incomplete forms will result in a delay in processing.**

A \$10 per submission form fee will be assessed if the submission form is completed incorrectly (e.g., multiple tiers on one form) and requires significant adjustment.

Questions? Need more submission forms? Email CCG Hong Kong at Service@PMGnotes.hk

#### 1 SUBMITTER'S NAME

#### 2 ACCOUNT #

**3 EXECUTION OF AGREEMENT (Required - Order will not be processed without signature.)**— I acknowledge and agree that all services are provided in accordance with the contents of this executed Submission Form and subject to the separately agreed and executed Membership Agreement as well as the Services Terms and Conditions ([PMGnotes.hk/terms](https://PMGnotes.hk/terms)), the Terms of Use of CCG Hong Kong Website ([PMGnotes.hk/legal](https://PMGnotes.hk/legal)), and the CCG Hong Kong Privacy Policy ([PMGnotes.hk/privacy](https://PMGnotes.hk/privacy)). If Collectibles are submitted for tiers and services for which they do not qualify, I authorize CCG Hong Kong to correct and charge any additional conservation, grading and/or services fees that may apply. If CCG Hong Kong determines that Collectibles are undervalued, I authorize CCG Hong Kong to assign its determination of the fair market value and adjust the conservation and/or grading fees accordingly. Incomplete forms and improperly packaged Collectibles will not be accepted. **If you are a consumer, nothing in this Submission Form affects your statutory rights and the Guarantee is provided in addition to your rights as a consumer.**

Signature of Submitting Customer x

Printed Name of Submitting Customer

Date / /  
DD MM YYYY

## IMPORTANT SUBMISSION INFORMATION

### CCG Hong Kong Return Shipping and Insurance

Refer to this section if you choose to have collectibles shipped back to you by CCG Hong Kong.

CCG Hong Kong will generally ship via FedEx with insurance coverage of up to \$100,000 per package procured by CCG Hong Kong. If requested by the submitter, CCG Hong Kong may also use EMS with insurance coverage of up to \$100,000 per package procured by CCG Hong Kong. If no selection is made by the submitter, the package(s) will be returned via FedEx. CCG Hong Kong is not responsible for the speed of shipping services. All fees and values are in US Dollars.

REGION	OWNER'S DECLARED VALUE	\$1 to \$25,000	\$25,001 to \$50,000	\$50,001 to \$100,000
	# OF NOTES	FedEx Economy w / Direct Signature or EMS	FedEx Priority w / Direct Signature or EMS	FedEx Priority w / Adult Signature or EMS
Korea, Republic of Malaysia Philippines Singapore Taiwan, CN Thailand	1–15 notes (up to 1kg)	\$37	\$53	\$80
	16–50 notes (up to 3kg)	\$47	\$68	\$100
	51–100 notes (up to 5kg)	\$60	\$85	\$130
China Mainland Macau, CN	1–15 notes (up to 1kg)	\$37	\$53	\$80
	16–50 notes (up to 3kg)	\$47	\$68	\$100
	51–100 notes (up to 5kg)	\$70	\$100	\$150
Indonesia Japan Vietnam	1–15 notes (up to 1kg)	\$40	\$58	\$85
	16–50 notes (up to 3kg)	\$52	\$88	\$130
	51–100 notes (up to 5kg)	\$85	\$125	\$190
Mongolia Myanmar	1–15 notes (up to 1kg)	\$57	\$83	\$125
	16–50 notes (up to 3kg)	\$82	\$123	\$185
	51–100 notes (up to 5kg)	\$125	\$185	\$280

If submitting more than 100 notes, add \$0.50 for each additional note. Hong Kong declaration fees are included. Additional charges may apply for extended or remote service areas, address corrections, Oversize Holders, added items, heavier packages, etc. Contact CCG Hong Kong before submitting if you would like to ship collectibles valued over \$100,000 per package.

**Shipments organized by the submitter or on the submitter's own shipping account are NOT insured and the risk of loss or damage during shipment will be assumed by the submitter.**

## PMG CONSENT TO REMOVE NOTE(S) FROM HOLDER(S)

*To be completed only if submitted note(s) are currently encapsulated in holders **OTHER THAN** PMG, PCGS Currency, PCGS Gold Shield, PCGS Banknote Grading, PCGS CMC, or PCGS Banknote holders.*

I have submitted one or more notes to Certified Collectibles Group—International Hong Kong Limited (CCG Hong Kong) that are currently encapsulated in holders other than PMG, PCGS Currency, PCGS Gold Shield, PCGS Banknote Grading, PCGS CMC, or PCGS Banknote holders.

I agree as follows:

1. I consent to CCG Hong Kong removing the submitted note(s) from their holder(s) for purposes of authenticating and grading the note(s) in raw state. I understand that this removal will likely void any guarantee that may have been provided by the service that encapsulated the note(s).
2. I understand that CCG Hong Kong's determination of grade, authenticity, and note attribution may differ from the other service's determination.
3. I understand that if the submitted note(s) are determined by CCG Hong Kong to be genuine and gradable, then CCG Hong Kong will grade and encapsulate the note(s), even if the result is materially different (including a lower grade being assigned) from the certification previously issued by the other service.
4. I understand that if the submitted note(s) are determined by CCG Hong Kong to be Not Genuine, Questionable Authenticity, or otherwise ungradable, the note(s) will be designated as such and will not be graded or encapsulated by CCG Hong Kong.
5. I understand that the current Services Terms and Conditions (PMGnotes.hk/terms) apply to this note submission as well. If there is a conflict between this Consent and the Services Terms and Conditions, then this Consent will control.

\_\_\_\_\_  
Printed Name of Submitting Customer

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
CCG Hong Kong Submission Form Number

\_\_\_\_\_  
Signature of Submitting Customer

## PMG CROSSOVER CONSENT TO REMOVE NOTE(S) FROM HOLDER(S)

*To be completed only if submitted note(s) are currently encapsulated in PCGS-branded holders.*

I have submitted one or more notes that are currently encapsulated in PCGS-branded holders to Certified Collectibles Group—International Hong Kong Limited (CCG Hong Kong) for grading. This includes notes that have been encapsulated with the following PCGS Brands (any one, a "PCGS Brand" and collectively, the "PCGS Brands"):

- PCGS Currency
- PCGS Gold Shield
- PCGS Banknote Grading
- PCGS CMC
- PCGS Banknote

I agree as follows:

1. I consent to CCG Hong Kong removing the submitted note(s) from their PCGS Brand holder(s) for purposes of grading the note(s) in raw state. I understand that this will likely void any guarantee that was provided by the PCGS Brands.
2. I acknowledge that CCG Hong Kong has examined the submitted notes(s) and notified me that one or more of the note(s) could receive a lower PMG grade. Despite any prior promise, statement, advertisement, or notification by CCG Hong Kong to the contrary, I consent to CCG Hong Kong removing every submitted note(s) from the PCGS Brand holders, even if CCG Hong Kong believes a note will receive a lower PMG grade.
3. I understand that due to the possibility that note(s) may have defects or characteristics that are hidden by the holder (such as pressing), CCG Hong Kong cannot guarantee that the PCGS Brand note(s) submitted for CrossOver will not receive a lower PMG grade (or even no grade). I hereby agree that CCG Hong Kong shall have no liability in the event that it removes a PCGS Brand-graded note from its holder and the note subsequently receives a lower PMG grade or no grade.
4. I understand that in the unlikely event the submitted note(s) is determined to be Not Genuine, Questionable Authenticity or otherwise ungradable, the note(s) will be labeled as such and will not be graded or encapsulated.
5. I understand that the current Services Terms and Conditions (PMGnotes.hk/terms) apply to this note submission as well. If there is a conflict between this Consent and the Services Terms and Conditions, then this Consent will control.

\_\_\_\_\_  
Printed Name of Submitting Customer

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
CCG Hong Kong Submission Form Number

\_\_\_\_\_  
Signature of Submitting Customer

4 SUBMITTER'S NAME AND ADDRESS

Name

Address

Phone

Email

5 ACCOUNT #

6 GRADING LOCATION

7 PICK UP/SHIPPING INFORMATION

8 TYPE OF SUBMISSION

9 PMG GRADING TIER

Grading Tier

Maximum Note Value

Fee Per Note

Unlimited WalkThrough

Unlimited Value

\$300 + 2% Fair Market Value (FMV)

WalkThrough

\$25,000

\$300

Express

\$10,000

\$125

Standard

\$3,000

\$60

Economy

\$1,000

\$37

Modern (1957–Present)

\$300

\$22

Bulk — 50-note minimum.

Consecutive Bulk

\$300

\$15

Vintage Bulk — Mixed Types (Pre-1957)

\$300

\$23

Modern Bulk — Mixed Types (1957–Present)

\$300

\$18

Bond and Stock Certificates

Economy (ESB)

\$1,000

\$55

High Value (HSB)

Unlimited Value

\$85

10 PMG ADD-ON SERVICES

11 PMG REHOLDERS

12 PMG IMAGING SERVICES

13 OTHER PMG SERVICES

14 Complete the following section as applicable to your notes. Not all sections will apply. Country, Catalog #, Date, Denomination & Currency, Serial Number and Value are REQUIRED.

Qty.	Country	Catalog #	Date / Series	Denomination & Currency	Serial Number / Block	Variety / Pedigree Variety (Tier + \$10) or Pedigree (Tier + \$5)	Declared Value
1						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
2						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
3						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
4						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
5						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
6						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
7						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
8						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
9						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
10						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
11						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
12						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
13						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
14						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
15						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
16						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
17						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
18						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
19						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
20						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	

Total Notes

CCG HONG KONG USE ONLY

Date Received

# of Notes

Register #

TOTAL DECLARED VALUE (USD)

\$

15 TOTAL FEES

16 PAYMENT

1. Grading Fees: Total # of notes x tier \$ = \$

2. Services Fees: Total # of notes x tier \$ = \$

3. Imaging Fees: Total # of notes x tier \$ = \$

4. Additional Fees: (Ex. Special Label, Oversize, Custom Holder, ReHolder) x \$ = \$

5. Handling Fee = \$

6. Shipping Fee = \$

7. Add lines 1–6 TOTAL NOW DUE (USD) = \$

16 PAYMENT

Wire Transfer: Wire Amount: \$ Wire reference #

Submission form #'s included in payment

Credit Card: ☐ Visa ☐ MasterCard ☐ AmEx

Credit Card # Exp

Cardholder Name

Billing Address

Signature X Date / /

4 SUBMITTER'S NAME AND ADDRESS

Name

Address

Phone

Email

5 ACCOUNT #

6 GRADING LOCATION

7 PICK UP/SHIPPING INFORMATION

8 TYPE OF SUBMISSION

9 PMG GRADING TIER

Grading Tier

Maximum Note Value

Fee Per Note

Unlimited WalkThrough

Unlimited Value

\$300 + 2% Fair Market Value (FMV)

WalkThrough

\$25,000

\$300

Express

\$10,000

\$125

Standard

\$3,000

\$60

Economy

\$1,000

\$37

Modern (1957–Present)

\$300

\$22

Bulk — 50-note minimum.

Consecutive Bulk

\$300

\$15

Vintage Bulk — Mixed Types (Pre-1957)

\$300

\$23

Modern Bulk — Mixed Types (1957–Present)

\$300

\$18

Bond and Stock Certificates

Economy (ESB)

\$1,000

\$55

High Value (HSB)

Unlimited Value

\$85

10 PMG ADD-ON SERVICES

Special Label / Releases

Early Releases

First Releases

Special Label

PMG Oversize Holder

Pedigree

Custom Holder

ReGrade

Variety

CrossOver

11 PMG REHOLDERS

ReHolder

High Value ReHolder

Oversize ReHolder

High Value Oversize ReHolder

Custom ReHolder

High Value Custom ReHolder

12 PMG IMAGING SERVICES

Internet Imaging

13 OTHER PMG SERVICES

Appearance Review

Return Packaging

14 Complete the following section as applicable to your notes. Not all sections will apply. Country, Catalog #, Date, Denomination & Currency, Serial Number and Value are REQUIRED.

Qty.	Country	Catalog #	Date / Series	Denomination & Currency	Serial Number / Block	Variety / Pedigree	Declared Value
1						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
2						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
3						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
4						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
5						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
6						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
7						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
8						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
9						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
10						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
11						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
12						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
13						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
14						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
15						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
16						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
17						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
18						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
19						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	
20						<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree	

Total Notes

CCG HONG KONG USE ONLY

Date Received

# of Notes

Register #

TOTAL DECLARED VALUE (USD)

\$

15 TOTAL FEES

1. Grading Fees: Total # of notes x tier \$ = \$

2. Services Fees: Total # of notes x tier \$ = \$

3. Imaging Fees: Total # of notes x tier \$ = \$

4. Additional Fees: x \$ = \$

5. Handling Fee = \$

6. Shipping Fee = \$

7. Add lines 1–6 TOTAL NOW DUE (USD) = \$

16 PAYMENT

Wire Transfer: Wire Amount: \$ Wire reference #

Submission form #'s included in payment

Credit Card: ☐ Visa ☐ MasterCard ☐ AmEx

Credit Card # exp

Cardholder Name

Billing Address

Cardholder Name and Billing Address are needed only if different than the Ship To address listed above.

Signature X Date / /

<b>4 SUBMITTER'S NAME AND ADDRESS</b>						<b>5 ACCOUNT #</b>																																																																																																																																																																											
Name _____ Address _____						<b>6 GRADING LOCATION</b>																																																																																																																																																																											
Phone _____						<input type="checkbox"/> Ship to USA (default) or <input type="checkbox"/> On-site Grading (Tier + \$5): _____ <small>Enter event above. See PMGnotes.hk/events</small>																																																																																																																																																																											
Email _____						<b>7 PICK UP/SHIPPING INFORMATION</b> <input type="checkbox"/> Ship With (List Form #s)																																																																																																																																																																											
						<input type="checkbox"/> Pick up at Hong Kong office (appointment required) <input type="checkbox"/> Ship on CCG Hong Kong's account (see rates on cover sheet): <input type="checkbox"/> FedEx (default) <input type="checkbox"/> EMS <input type="checkbox"/> Ship on my own account (return label required)																																																																																																																																																																											
<b>9 PMG GRADING TIER</b> (Check only one.) Use a separate submission form for a second grading tier. Fees include shipping and insurance between CCG Hong Kong and PMG headquarters. (Fees in USD.)						<b>8 TYPE OF SUBMISSION</b> Select One: <input type="checkbox"/> US or <input type="checkbox"/> World																																																																																																																																																																											
<table><tr><th>Grading Tier</th><th>Maximum Note Value</th><th>Fee Per Note</th></tr><tr><td><input type="checkbox"/> Unlimited WalkThrough</td><td>Unlimited Value</td><td>\$300 + 2% Fair Market Value (FMV)</td></tr><tr><td><input type="checkbox"/> WalkThrough</td><td>\$25,000</td><td>\$300</td></tr><tr><td><input type="checkbox"/> Express</td><td>\$10,000</td><td>\$125</td></tr><tr><td><input type="checkbox"/> Standard</td><td>\$3,000</td><td>\$60</td></tr><tr><td><input type="checkbox"/> Economy</td><td>\$1,000</td><td>\$37</td></tr><tr><td><input type="checkbox"/> Modern (1957–Present)</td><td>\$300</td><td>\$22</td></tr><tr><td colspan="3"><b>Bulk — 50-note minimum.</b></td></tr><tr><td><input type="checkbox"/> Consecutive Bulk</td><td>\$300</td><td>\$15</td></tr><tr><td><input type="checkbox"/> Vintage Bulk — Mixed Types (Pre-1957)</td><td>\$300</td><td>\$23</td></tr><tr><td><input type="checkbox"/> Modern Bulk — Mixed Types (1957–Present)</td><td>\$300</td><td>\$18</td></tr><tr><td colspan="3"><b>Bond and Stock Certificates</b></td></tr><tr><td><input type="checkbox"/> Economy (ESB)</td><td>\$1,000</td><td>\$55</td></tr><tr><td><input type="checkbox"/> High Value (HSB)</td><td>Unlimited Value</td><td>\$85</td></tr></table>						Grading Tier	Maximum Note Value	Fee Per Note	<input type="checkbox"/> Unlimited WalkThrough	Unlimited Value	\$300 + 2% Fair Market Value (FMV)	<input type="checkbox"/> WalkThrough	\$25,000	\$300	<input type="checkbox"/> Express	\$10,000	\$125	<input type="checkbox"/> Standard	\$3,000	\$60	<input type="checkbox"/> Economy	\$1,000	\$37	<input type="checkbox"/> Modern (1957–Present)	\$300	\$22	<b>Bulk — 50-note minimum.</b>			<input type="checkbox"/> Consecutive Bulk	\$300	\$15	<input type="checkbox"/> Vintage Bulk — Mixed Types (Pre-1957)	\$300	\$23	<input type="checkbox"/> Modern Bulk — Mixed Types (1957–Present)	\$300	\$18	<b>Bond and Stock Certificates</b>			<input type="checkbox"/> Economy (ESB)	\$1,000	\$55	<input type="checkbox"/> High Value (HSB)	Unlimited Value	\$85	<b>10 PMG ADD-ON SERVICES</b> Also select a grading tier. Except for Variety and Pedigree, each service must be on separate submission forms. Applies to all notes on form. (Fees in USD.)																																																																																																																																	
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						<input type="checkbox"/> Special Label / Releases (Check box below) <input type="checkbox"/> Early Releases (Tier + \$8) —OR— <input type="checkbox"/> First Releases (Tier + \$8) <input type="checkbox"/> Special Label (Tier + \$8): _____ #: _____ <small>See PMGnotes.hk/labels for details</small>																																																																																																																																																																											
						<input type="checkbox"/> PMG Oversize Holder (Tier + \$20) <input type="checkbox"/> Pedigree (Tier + \$5) <input type="checkbox"/> Custom Holder (Tier + \$45) <input type="checkbox"/> ReGrade (\$0) <input type="checkbox"/> Variety (Tier + \$10) <input type="checkbox"/> CrossOver (\$0)																																																																																																																																																																											
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						<input type="checkbox"/> ReHolder (\$15) Notes valued up to \$10,000 <input type="checkbox"/> High Value Oversize ReHolder (\$100) Notes valued over \$10,000 <input type="checkbox"/> High Value ReHolder (\$55) Notes valued over \$10,000 <input type="checkbox"/> Custom ReHolder (\$45) Notes valued up to \$10,000 <input type="checkbox"/> Oversize ReHolder (\$20) Notes valued up to \$10,000 <input type="checkbox"/> High Value Custom ReHolder (\$110) Notes valued over \$10,000																																																																																																																																																																											
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<b>12 PMG IMAGING SERVICES</b> Not available for on-site grading. Contact CCG Hong Kong for special imaging requests. Applies to all notes on the form. (Fees in USD.)																																																	
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<input type="checkbox"/> Vintage Bulk — Mixed Types (Pre-1957)	\$300	\$23																																															
<input type="checkbox"/> Modern Bulk — Mixed Types (1957–Present)	\$300	\$18																																															
<b>Bond and Stock Certificates</b>																																																	
<input type="checkbox"/> Economy (ESB)	\$1,000	\$55																																															
<input type="checkbox"/> High Value (HSB)	Unlimited Value	\$85																																															
						<input type="checkbox"/> Special Label / Releases (Check box below)																																											
						<input type="checkbox"/> Early Releases (Tier + \$8) —OR— <input type="checkbox"/> First Releases (Tier + \$8)																																											
						<input type="checkbox"/> Special Label (Tier + \$8): _____ #: _____ <small>See PMGnotes.hk/labels for details</small>																																											
						<input type="checkbox"/> PMG Oversize Holder (Tier + \$20) <input type="checkbox"/> Pedigree (Tier + \$5)																																											
						<input type="checkbox"/> Custom Holder (Tier + \$45) <input type="checkbox"/> ReGrade (\$0)																																											
						<input type="checkbox"/> Variety (Tier + \$10) <input type="checkbox"/> CrossOver (\$0)																																											
<b>11 PMG REHOLDERS</b> Do not select a grading tier. Submit on a separate form. (Fees in USD.)																																																	
<input type="checkbox"/> ReHolder (\$15) <small>Notes valued up to \$10,000</small>						<input type="checkbox"/> High Value Oversize ReHolder (\$100) <small>Notes valued over \$10,000</small>																																											
<input type="checkbox"/> High Value ReHolder (\$55) <small>Notes valued over \$10,000</small>						<input type="checkbox"/> Custom ReHolder (\$45) <small>Notes valued up to \$10,000</small>																																											
<input type="checkbox"/> Oversize ReHolder (\$20) <small>Notes valued up to \$10,000</small>						<input type="checkbox"/> High Value Custom ReHolder (\$110) <small>Notes valued over \$10,000</small>																																											
<b>12 PMG IMAGING SERVICES</b> Not available for on-site grading. Contact CCG Hong Kong for special imaging requests. Applies to all notes on the form. (Fees in USD.)																																																	
<input type="checkbox"/> Internet Imaging (\$5 per note)																																																	
<b>13 OTHER PMG SERVICES</b> Applies to all notes on form. (Fees in USD.)																																																	
<input type="checkbox"/> Appearance Review (\$0)						<input type="checkbox"/> Return Packaging (\$5 per form)																																											
<b>14 Complete the following section as applicable to your notes. Not all sections will apply. Country, Catalog #, Date, Denomination &amp; Currency, Serial Number and Value are REQUIRED.</b>																																																	
	Qty.	Country	Catalog #	Date / Series	Denomination & Currency	Serial Number / Block	Variety / Pedigree Variety (Tier + \$10) or Pedigree (Tier + \$5)	Declared Value																																									
1							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
2							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
3							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
4							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
5							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
6							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
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17							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
18							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
19							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
20							<input type="checkbox"/> Variety <input type="checkbox"/> Pedigree																																										
<b>Total Notes</b> CCG HONG KONG USE ONLY Date Received _____ # of Notes _____ Register # _____								<b>TOTAL DECLARED VALUE (USD)</b> \$ _____																																									
<b>CUSTOMER NOTES</b> _____																																																	
<b>15 TOTAL FEES</b>						<b>16 PAYMENT</b> Payment required for submission processing to begin. I agree to pay the total amount due by the method checked below:																																											
1. Grading Fees: Total # of notes _____ x tier \$ _____ = \$ _____						<input type="checkbox"/> Wire Transfer: Wire Amount: \$ _____ Wire reference # _____																																											
2. Services Fees: Total # of notes _____ x tier \$ _____ = \$ _____						Submission form #'s included in payment _____ For wire transfer instructions, visit PMGnotes.hk/payment																																											
3. Imaging Fees: Total # of notes _____ x tier \$ _____ = \$ _____						Section must be completed fully and signed for credit card payment.																																											
4. Additional Fees: _____ x \$ _____ = \$ _____ <small>(Ex. Special Label, Oversize, Custom Holder, ReHolder)</small>						Credit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AmEx																																											
5. Handling Fee _____ = \$ _____ <b>15</b>						Credit Card # _____ Exp _____																																											
6. Shipping Fee _____ = \$ _____						Cardholder Name _____																																											
7. Add lines 1–6 <b>TOTAL NOW DUE (USD)</b> = \$ _____						Billing Address _____ <small>Cardholder Name and Billing Address are needed only if different than the Ship To address listed above.</small>																																											
						Signature X _____ Date ____ / ____ / ____																																											



# HONG KONG SUBMISSION FORM

Service@PMGnotes.hk • (+852) 2115 3639  
**For submissions to Certified Collectibles Group—  
International Hong Kong Limited (CCG Hong Kong)**  
Our terms are available online at PMGnotes.hk/terms  
Our Privacy Policy is available online at PMGnotes.hk/privacy  
Fees are subject to change. For all current fees visit PMGnotes.hk/services

## GRADING TIERS & SERVICE OPTIONS

For current estimated turnaround times, visit [PMGnotes.hk/services](https://www.pmgnotes.hk/services). Turnaround times are estimates and are NOT guaranteed.

The Friedberg or Pick number should be referenced on the submission form when submitting notes listed in either of these references. An attribution fee of \$5 per catalog number is charged when notes submitted are not accompanied by a proper catalog number. All fees and maximum values in USD.

A \$10 adjustment fee will be charged for submission forms that must be modified prior to processing. This includes forms with more than one tier listed and bumps in tier levels due to undervalued notes. Choose only one tier per submission form.

Unless requested otherwise by the customer on the submission form, PMG will generally encapsulate notes in the smallest possible holder if doing so allows them to fit in one of PMG's standard holder sizes. For example, a vertically oriented note will be encapsulated in a horizontally oriented PMG standard holder if it will fit. Notes that require the PMG Oversize Holder or Custom Holder will generally be encapsulated according to the note's orientation.

Please limit non-bulk submissions to 50 notes per submission form. For bulk submissions, please limit to 100 notes per submission form. Use multiple submission forms as needed.

PMG GRADING TIERS	REQUIREMENTS
<b>Unlimited WalkThrough</b>	Unlimited value.
<b>WalkThrough</b>	Notes valued up to \$25,000.
<b>Express</b>	Notes valued up to \$10,000.
<b>Standard</b>	Notes valued up to \$3,000.
<b>Economy</b>	Notes valued up to \$1,000.
<b>Modern (1957–Present)</b>	Notes valued up to \$300. All notes issued 1957 to present.
<b>Bulk Submission</b>	<b>Applies to all bulk submissions:</b> Notes valued up to \$300. <b>Fifty (50)-note minimum.</b> The following notes are <b>NOT</b> eligible for bulk submission tiers: error notes and Chinese notes issued from 1948 through the 1953 First Series notes (Pick numbers 800 to 859).
<b>Consecutive Bulk</b>	All serial numbers must be in consecutive order. Multiple catalog numbers are allowed, but there must be at least 25 notes per catalog number. All vintage or modern notes are accepted provided they meet the bulk requirements above.
<b>Vintage Bulk—Mixed Types (Pre-1957)</b>	Notes may be a mix of catalog numbers and/or serial numbers. All notes issued before 1957 are accepted, provided they meet the bulk requirements above.
<b>Modern Bulk—Mixed Types (1957–Present)</b>	Notes may be a mix of catalog numbers and/or serial numbers. All notes issued 1957 to present are accepted, provided they meet the bulk requirements above.
<b>Bond and Stock Certificates</b>	
<b>Economy (ESB)</b>	Bond and stock certificates valued up to \$1,000. Request “ESB” in bold letters on the submission form. See <a href="https://www.pmgnotes.hk/news/article/7703/">PMGnotes.hk/news/article/7703/</a> for more information. Certificate maximum size 580 mm wide x 740 mm high. Grading fee includes Oversize Holder or Custom Holder, as applicable.
<b>High Value (HSB)</b>	Bond and stock certificates valued over \$1,000. Request “HSB” in bold letters on the submission form. See <a href="https://www.pmgnotes.hk/news/article/7703/">PMGnotes.hk/news/article/7703/</a> for more information. Certificate maximum size 580 mm wide x 740 mm high. Grading fee includes Oversize Holder or Custom Holder, as applicable.
PMG ADD-ON SERVICES	DESCRIPTION
<b>On-site Grading</b>	Use this service if you are submitting to a PMG On-site Grading Event. Enter the name and date of the event to which you are submitting. See <a href="https://www.pmgnotes.hk/events">PMGnotes.hk/events</a> for more information.
<b>Early Releases/First Releases</b>	Use this service to receive either the EARLY RELEASES or FIRST RELEASES designation for qualifying notes. Select only one. Visit <a href="https://www.pmgnotes.hk/cutoffdates">PMGnotes.hk/cutoffdates</a> for a list of eligible notes and submission cutoff dates.
<b>Special Label</b>	Use this service to request a special PMG label. For a list of special PMG labels, visit <a href="https://www.pmgnotes.hk/labels">PMGnotes.hk/labels</a> . Request desired label number on the submission form. <b>Note:</b> Use different forms for different special labels.
<b>PMG Oversize Holder</b>	Select this service for notes and/or sheets 195 mm wide x 120 mm high to 205 mm wide x 220 mm high in size. Must be submitted on a separate form. PMG reserves the right to use a larger holder and charge the submitter the appropriate fees for notes that are close to the maximum dimensions of the requested holder type.
<b>Custom Holder</b>	Select the Custom Holder for notes and/or sheets sized between 205 mm wide x 220 mm high and 580 mm wide x 740 mm high. Must be submitted on a separate form. See PMG Services & Fees for current pricing.
<b>Variety</b>	Additional attribution not mentioned in Friedberg, Haxby, Criswell, Schwan, Charlton & the <i>Standard Catalog of World Paper Money</i> , as well as all “f” fluorescence attributions for Chinese RMB notes. The Variety fee applies when requested regardless of whether PMG determines the note to be a recognized variety.
<b>Pedigree</b>	A pedigree can be added to the certification label to indicate a note's past or present ownership. The Pedigree service must also be selected for all notes with a courtesy autograph. To pedigree a note to a previous owner, that collector or collection must be considered to be significant by PMG and sufficient documentation (including copies of auction lots and plates, sales invoices or other backup) must be provided to confirm the requested pedigree. You can also pedigree a note to yourself, typically without providing any documentation. To add a pedigree to notes already encapsulated by PMG, also select an applicable PMG ReHolder service. Print clearly on the submission form exactly how you want the pedigree to appear on the PMG label. All pedigrees are subject to PMG's approval. The Pedigree fee applies when requested regardless of whether PMG determines the note to have an eligible pedigree.
<b>ReGrade</b>	If you disagree with a grade previously assigned by PMG, you may submit the note for review for a higher grade. The note must be intact in its PMG holder. Choose a grading tier according to the note's value and the tier requirements. Notes are graded according to PMG's grading standards, and a higher grade is not guaranteed. Fees are not refunded if a higher grade is not received. A note submitted for ReGrade will be removed from its PMG holder by PMG staff and encapsulated with a new PMG holder, label and certification number, even if the grade does not change. All notes submitted under ReGrade are subject to the terms and conditions of the PMG Guarantee. In the unlikely event that the grade is determined to be lower through ReGrade, the ReGrade will be converted into an Appearance Review under the PMG Guarantee.
<b>CrossOver</b>	Review of a note held by PCGS Currency, PCGS Gold Shield, PCGS Banknote Grading, PCGS CMC or PCGS Banknote (the “PCGS Brands”) for PMG certification. A note will be removed from its holder only if PMG believes that the note will meet or exceed PMG's standards for the grade assigned by the PCGS Brand. If PMG does not believe that the note will meet PMG's standards, the note will be returned in its PCGS-branded holder and the grading fee will be refunded less a \$10 processing charge per note. If you would like the note in a PCGS-branded holder certified by PMG regardless of the PMG grade that it will receive, write CROSS AT ANY GRADE in bold letters on the PMG Submission Form. PMG's grading fees will be discounted by 20% for CrossOver submissions designated as “CROSS AT ANY GRADE.” Visit <a href="https://www.pmgnotes.hk/crossover">PMGnotes.hk/crossover</a> for more information.
PMG REHOLDERS	DESCRIPTION
<b>ReHolder</b>	A note in a PMG holder can be placed in a new holder. Notes valued up to \$10,000.
<b>High Value ReHolder</b>	A note in a PMG holder can be placed in a new holder. Notes valued over \$10,000.
<b>Oversize ReHolder</b>	A note in a PMG holder can be placed in a new holder. Notes and/or sheets 195 mm wide x 120 mm high to 205 mm wide x 220 mm high in size. Notes valued up to \$10,000.
<b>High Value Oversize ReHolder</b>	A note in a PMG holder can be placed in a new holder. Notes and/or sheets 195 mm wide x 120 mm high to 205 mm wide x 220 mm high in size. Notes valued over \$10,000.
<b>Custom ReHolder</b>	A note in a PMG holder can be placed in a new holder. Notes and/or sheets sized between 205 mm wide x 220 mm high and 580 mm wide x 740 mm high. Notes valued up to \$10,000.
<b>High Value Custom ReHolder</b>	A note in a PMG holder can be placed in a new holder. Notes and/or sheets sized between 205 mm wide x 220 mm high and 580 mm wide x 740 mm high. Notes valued over \$10,000.
PMG IMAGING SERVICES	DESCRIPTION
<b>Internet Imaging</b>	If chosen, PMG provides digital imaging for notes submitted under any of its grading and service tiers at \$5 per note. Consists of accurate, high-resolution images (sent by email) of the front and back of the note, shown encapsulated in its PMG holder. Applies to all notes on the form.
OTHER PMG SERVICES	DESCRIPTION
<b>Appearance Review</b>	Review of a PMG note you believe is overgraded.
<b>Return Packaging</b>	Examples include Certificates of Authenticity (COA), auction tags, and folders/boxes. If sending COAs or auction tags for verification purposes, please send copies. Do not send originals.